



## **Legacy Park Community Association, Inc.**

*A Georgia Nonprofit Corporation*

**Board of Directors January Regular Meeting 7:00 p.m.**

**Tuesday, January 28, 2020**

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### **Karl Phillips Called Meeting to Order at 7:00 p.m.**

Present: Karl Phillips, David Kirkland, Lisa Campbell Harper, Mike Sesan, Lisa Neff, Danielle Henderson, Joanne Weaver, and Morgan Johnson

### **Board Announcement**

Karl Phillips announced that on December 17, 2019, David Bailey resigned from his seat on the Board effective immediately. Mike Sesan resigned from his seat on the Board effective immediately. The Board appointed Mike Sesan to fill the vacant seat of David Bailey and leave Mike Sesan's seat open until the 2020 Election. The Board unanimously elected Lisa Campbell Harper as the Secretary and Mike Sesan as the 1st Vice-President.

### **Approval of Minutes**

- Lisa Campbell Harper made a Motion to approve the following minutes as written: January 14, 2020 Planning Session. **Approved 4 – 0.**
- In Executive Session, the Board unanimously approved the January 14, 2020 Executive Meeting Minutes.

### **Treasurer Report**

- David Kirkland reviewed and made a motion to approve the attached Financial Update for December 2019. **Approved 4 – 0.**
- No Capital Expenses for December 2019.
- David Kirkland made a Motion to approve the December write-offs in the amount of \$792.52 as recommended. **Approved 4 – 0.**

### **Property Management Update**

- Lisa Neff presented the attached Property Management Report.
- Joanne Weaver presented the attached Covenant Enforcement Report.
- Morgan Johnson presented the attached Activities and Sports Report.

### **Committee Reports**

- Active Adults 55+ – Paul Goulet spoke on behalf of the committee announcing that Joe Marbury is the new President of the committee.

*Approved 02/11/20*

- Landscape Committee – *Meeting Minutes Attached*

## **Open Forum**

- John Husselman thanked the Board for a good year in 2019 and their work on the front entrance.

## **Old Business**

- **2020 Election Update** – Lisa Neff provided the following update: We have completed our part of the Election process with providing all election information to Vote-Now. The election package consists of:
  - An introduction letter that explains the process and provides owners with their own voting credentials;
  - The Annual Meeting Notice;
  - A Ballot with all five candidates listed and space for write-in candidates;
  - Three survey questions approved by the Board on January 14, 2020;
  - Information provided by the candidates, i.e., bios and answers to the Election Committee questions. All this information has been previously provided to the residents via the newsletter, website and links in emails.
  - The Candidates' Forum was held on January 22, 2020 @ 7:00 and all candidates were in attendance along with approximately 25 residents.
  - The voting period will be February 3 – February 21 with the results being announced at the Annual Meeting on February 25. This information will be posted on the sign boards and sent via emails to the community.
  - The City Council, Mayor, City Manager, Cobb County Commission Chairman and Ed Setzler have been invited to the Annual Meeting and have confirmed their attendance. At the February Planning Session on February 11, the Agenda for the meeting will be set.
- **Main Entrance Update** – Danielle Henderson provided the following update: We have reviewed the landscape project at the main entrance and have addressed concerns with Hutcheson. The project was completed according to their plan with the changes requested, i.e., White Wedding Hydrangeas replaced the Muhly Grass; Double Mint Dwarf Gardenias replaced Lemon Lime Nandina and Camellia replaced Hinoki Cypress. The Camellias have since been replaced by Double Mint Dwarf Gardenias. They are currently working on modifying and adding lighting, as well as reviewing the areas where water stands by the monument.

## **Adjournment to Executive Session at 7:17 pm.**

In Executive Session, the Board discussed eight owner appeals and reviewed legal matters.

**The meeting was adjourned at 8:50 pm.**



**Legacy Park Community Association, Inc.**  
*A Georgia Nonprofit Corporation*

**Board of Directors Regular Meeting 7:00 p.m. Tuesday, January 28, 2020**

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**Agenda**

**Call to Order – Karl Phillips**

**Board Announcement**

- a. David Bailey Resignation
- b. Board Officers

**Approval of Meeting Minutes – Lisa Campbell Harper**

- a. January 14, 2020 – Planning Session
- b. January 14, 2020 – Executive Session

**Treasurer Report – David Kirkland**

- a. December Financial Update
- b. December Capital Expenses
- c. December Adjustment Report

**Property Management Update**

- a. Management Report
- b. Covenant Enforcement Report
- c. Activities & Sport Report

**Committee Reports**

- a. Active Adult 55+ – *Minutes Attached*
- b. Landscape Committee – *Minutes Attached*

**Open Forum**

**Old Business**

- a. 2020 Election Update
- b. Main Entrance Update

**New Business**

**Adjournment to Executive Session**

- a. Appeals
- b. Legal – Owner's Questions

# FINANCIAL UPDATE

December 31, 2019

SunTrust Checking	\$101,848.14		
PayPal Account	\$25,900.01		
Suntrust Money Market	\$4,088.15		
Chase Savings Account	\$4,073.57		
Chase Checking Account	\$120,210.64		
Wells Fargo Savings	\$99,201.80	<i>*2019 Approved Capital Items Balance After Transfer, if made</i>	

<b>Total Operating Accounts:</b>	<b>\$355,322.31</b>	\$192,116.63	\$547,438.94
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Wells Fargo Securities	\$903,166.72	(\$192,116.63)	\$711,050.09
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<b>Total Reserve Accounts</b>	<b>\$903,166.72</b>		
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Suntrust Boy Scouts	\$9,284.49
Suntrust Swim Team	\$4,118.83
Suntrust Tennis Team	\$3,794.00
Suntrust Active Adults	\$3,328.13

<b>Total Committee Accounts:</b>	<b>\$20,525.45</b>
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<b>Actual Cash on Hand 11/30/19</b>	<b>\$1,279,014.48</b>
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<b>Total Assets:</b>	<b>\$1,279,014.48</b>
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	12/01 - 12/31/19		Year-To-Date	
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
<b>Operating Income/Expense:</b>				
Total Income	\$308,493.25	\$262,100.00	\$1,670,665.70	\$1,521,000.00
Carry Forward Income	\$0.00	\$0.00	\$262,450.00	\$262,450.00
Total Operating Expenses	\$118,481.82	\$103,470.01	\$1,442,710.37	\$1,419,800.00
<b>Net Operating Income/(Loss)</b>	<b>\$190,011.43</b>	<b>\$158,629.99</b>	<b>\$490,405.33</b>	<b>\$363,650.00</b>
<b>Capital Reserve Expenses:</b>				
Capital Reserve Expenses	\$0.00	\$0.00	\$192,116.63	\$213,440.00
Capital Expense Not Reserve	\$16,635.40	\$0.00	\$252,155.74	\$231,410.00
<b>Total Capital Expenses</b>	<b>\$16,635.40</b>	<b>\$0.00</b>	<b>\$444,272.37</b>	<b>\$444,850.00</b>
<b>Overall Net Income/Loss</b>	<b>\$173,376.03</b>	<b>\$158,629.99</b>	<b>\$46,132.96</b>	<b>(\$81,200.00)</b>
Transferred from Reserves			(\$192,116.63)	*
Remainder to be Transferred			\$0.00	*

Assessment Delinquencies:	2019	2019 Current Portion	2018	2018 Current Portion
<b>Legacy Park</b>				
assessments	\$ 46,191.84	\$ 21,208.89	\$ 59,453.12	\$ 21,577.38
interest & late fees	\$ 23,246.87	\$ 2,016.67	\$ 39,928.90	\$ 4,227.38
attorneys fees	\$ 68,307.26	\$ 40,770.06	\$ 60,238.88	\$ 14,278.85
violation fines	\$ 273,034.35	\$ 176,254.20	\$ 184,561.80	\$ 91,673.80
admin.fees	\$ 410.00	\$ 260.00	\$ 5,949.15	\$ 2,405.00
lease fees	\$ 600.00	\$ 600.00	\$ 1,405.00	\$ 1,405.00
initiation fees	\$ 300.00	\$ 300.00	\$ 650.00	\$ 650.00
<i>sub-total</i>	<b>\$ 412,090.32</b>	<b>\$ 241,409.82</b>	<b>\$ 352,186.85</b>	<b>\$ 136,217.41</b>
<b>Northgate</b>				
assessments	\$ 10,475.34	\$ 4,374.57	\$ 13,640.79	\$ 5,875.24
interest & late fees	\$ 8,924.85	\$ (5,358.80)	\$ 16,850.46	\$ 1,679.20
attorneys fees	\$ 12,022.61	\$ 1,353.54	\$ 16,979.51	\$ 4,796.36
violation fines	\$ -	\$ -		\$ -
admin.fees	\$ -	\$ -		\$ -
lease fees	\$ -	\$ -		\$ -
initiation fees	\$ -	\$ -		\$ -
	<b>\$ 31,422.80</b>	<b>\$ 369.31</b>	<b>\$ 47,470.76</b>	<b>\$ 12,350.80</b>
<b>Totals</b>				
assessments	\$ 56,667.18	\$ 25,583.46	\$ 73,093.91	\$ 27,452.62
interest & late fees	\$ 32,171.72	\$ (3,342.13)	\$ 56,779.36	\$ 5,906.58
attorneys fees	\$ 80,329.87	\$ 42,123.60	\$ 77,218.39	\$ 19,075.21
violation fines	\$ 273,034.35	\$ 176,254.20	\$ 184,561.80	\$ 91,673.80
admin.fees	\$ 410.00	\$ 260.00	\$ 5,949.15	\$ 2,405.00
lease fees	\$ 600.00	\$ 600.00	\$ 1,405.00	\$ 1,405.00
initiation fees	\$ 300.00	\$ 300.00	\$ 650.00	\$ 650.00
<i>Total of both communities</i>	<b>\$ 443,513.12</b>	<b>\$ 241,779.13</b>	<b>\$ 399,657.61</b>	<b>\$ 148,568.21</b>
Assessment delinquencies as a percentage of budgeted income	<b>4.52%</b>	<b>2.04%</b>	<b>6.05%</b>	<b>2.27%</b>

Name	Initiation Fee or Prepaid	Assessment	Late Fee	Interest	Admin Fee	Attorney Fees	Attorney Contingent Fees	Violation Fines	Lease Fee	Abatement	Admin Abate Fee	Total
Legacy Park												
January	\$0.00	\$0.00	\$0.00	(\$0.12)	\$0.00	\$45.50	(\$267.79)	(\$1,950.00)	\$100.00	\$0.00	\$0.00	(\$2,072.41)
February	\$0.00	\$0.00	\$1,145.00	\$0.00	(\$10.00)	(\$812.12)	\$421.62	(\$3,640.27)	\$0.00	(\$70.52)	\$0.00	(\$2,966.29)
March	\$0.00	\$0.00	\$637.50	\$296.75	\$0.00	(\$637.20)	\$607.13	\$12,076.80	\$0.00	\$0.00	\$0.00	\$12,980.98
April	\$0.00	\$163.84	\$406.38	\$53.70	\$0.00	(\$972.65)	\$144.74	\$27,422.75	\$0.00	\$10.00	\$0.00	\$27,228.76
May	(\$2,575.00)	\$1,448.84	\$640.25	\$335.80	(\$300.00)	\$148.10	\$1,242.56	\$19,832.50	\$0.00	\$5.00	\$10.00	\$20,788.05
June	\$2,600.00	\$0.00	\$3.00	\$4.22	\$300.00	\$147.50	\$0.00	\$15,282.50	\$0.00	\$0.00	\$0.00	\$18,337.22
July	\$0.00	\$14,497.96	\$2,696.63	\$11,253.03	\$0.00	\$7,075.00	\$16,783.48	\$15,295.00	\$300.00	\$1,492.00	\$140.00	\$69,533.10
August	\$0.00	\$1,300.00	\$237.45	\$2,616.56	(\$20.00)	(\$1,620.56)	\$758.87	\$2,320.00	\$200.00	(\$260.00)	\$0.00	\$5,532.32
September	\$0.00	\$0.00	(\$277.30)	(\$19.94)	\$0.00	\$95.20	(\$825.08)	\$6,257.63	\$0.00	\$0.00	\$0.00	\$5,230.51
October	\$0.00	(\$288.98)	\$692.50	\$1,970.40	\$0.00	\$268.24	\$1,205.19	\$3,977.50	\$100.00	\$0.00	\$0.00	\$7,924.85
November	\$0.00	\$0.00	\$10.00	\$12.37	\$0.00	(\$1,188.60)	\$282.54	\$3,057.50	\$0.00	\$0.00	\$0.00	\$2,173.81
December	\$0.00	\$0.00	(\$14.75)	(\$130.00)	(\$37.75)	\$680.50	(\$1,010.48)	\$1,030.00	\$0.00	\$0.00	\$0.00	\$517.52
01/01/19 - 12/31/19	\$25.00	\$17,121.66	\$6,191.41	\$16,522.77	(\$30.00)	\$2,548.41	\$20,353.26	\$99,931.91	\$700.00	\$1,176.48	\$150.00	\$165,208.42
					**	**	**					
Northgate												
January	\$0.00	\$0.00	\$0.00	\$0.09	\$0.00	(\$3.03)	\$72.61	\$0.00	\$0.00	\$0.00	\$0.00	\$69.67
February	\$0.00	\$0.00	\$244.78	\$0.00	\$0.00	(\$13.95)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230.83
March	\$0.00	\$0.00	\$98.00	\$2.63	\$0.00	(\$46.20)	\$397.38	\$0.00	\$0.00	\$0.00	\$0.00	\$451.81
April	\$0.00	\$475.00	\$145.50	\$8.45	\$0.00	(\$117.50)	\$150.97	\$0.00	\$0.00	\$0.00	\$0.00	\$662.42
May	\$0.00	\$0.00	\$22.53	\$44.19	(\$75.00)	\$0.00	\$822.61	\$0.00	\$0.00	\$0.00	\$0.00	\$814.33
June	\$0.00	\$0.00	\$0.00	\$6,621.16	(\$150.00)	(\$18.20)	\$1,934.24	\$0.00	\$0.00	\$0.00	\$0.00	\$8,387.20
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37.50	\$0.00	\$0.00	\$0.00	\$0.00	\$37.50
August	\$0.00	\$0.00	\$0.00	\$10.73	\$0.00	\$0.00	\$672.50	\$0.00	\$0.00	\$0.00	\$0.00	\$683.23
September	\$0.00	\$0.00	\$193.00	\$718.06	\$0.00	\$0.00	\$1,031.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,942.81
October	\$0.00	\$367.84	\$36.78	\$22.73	\$0.00	\$105.00	\$430.00	\$0.00	\$0.00	\$0.00	\$0.00	\$962.35
November	\$0.00	\$0.00	\$145.50	\$174.62	\$0.00	\$297.38	\$466.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,084.46
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00
01/01/19 - 12/31/19	\$0.00	\$842.84	\$886.09	\$7,602.66	(\$225.00)	\$203.50	\$6,016.52	\$0.00	\$0.00	\$0.00	\$0.00	\$15,601.61

Total Write-Off

\$196,411.64

\*\* Excluding bankruptcy, attorneys fees are billed to homeowners accounts therefore are not true write-off

31-Dec

\$792.52

## **Property Management Report**

### **Board Meeting January 28, 2020**

Buildium is our full-time software and referring to Tops for historical information only. We are assembling all the documents necessary for Jack Houseal to complete the 2019 audit and tax return. He will be reviewing our new system on his visit in February and advising accordingly. As expected, copious amounts of time have been spent on the transition and verifying that all owners accounts are correct through the data migration. We have invited residents to join and they are signing up daily.

### **Capital Budgeted Projects**

- The Main Pool pump room renovation has started. The decking has been removed and a new waterline will be installed February 3-4. Notices have gone out and signs posted that the bathrooms will be closed during this time.

### **Operating Budgeted Projects**

- **Legacy Lake Fountain & Beaver Dam** – We are working on the lake, which encompasses the fountain, beaver dam, and otters that are now calling the lake home. Both the beavers and otters have done their part to destroy the fountain. The fountain is scheduled to come out of the lake Friday and will remain out until the wildlife issues are under control. The fountain motor will be shipped off to have a tune-up, while beaver proofing the rest of the piece that floats. A new cable will be purchased that will also be beaver proof. We will take picture of the old cable to share to show the damage these animals have caused. The motor will be back to him in mid-February. The deconstructing of the beaver dam will start as soon as the area dries.
- **Wooded Area Debris** – The week of January 13th, Hutcheson worked on removing debris that has piled up over the years along with fallen and/or cut trees in the wooded area close to the circle, filling two large dumpsters.
- **Landscape Renovations:** We are working on a plan to bid these projects out and should have something for the Board to review at the February Planning Session.
- **Replacement of Light Globes** – We have taken inventory on the globes that need to be replaced and a vendor is working on a proposal.
- **Amenity Card Printer** – We have ordered a new printer for our card IDs and should be set up and ready for the onslaught of IDs as pool season approaches.

### **Common Area Maintenance:**

- During the recent storms, we had four trees fall across the creek and those have been removed.
- The lights have been replaced at the Circle bed and timers adjusted for Boulevard as needed.

**Planning Session:** Tuesday, February 11, 2020 @ 6:30

**Annual Meeting:** February 25, 2020 @ 7:00

**Board Meeting:** Tuesday, March 24, 2020 @ 7:00

**2019 COVENANT ENFORCEMENT REPORT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Carry Over Cases	151	181	235	215	138	154	81	33	68	106	168	216	

Appeals to Covenant	24	21	30	23	30	11	13	14	7	10	15	20	218
Appeals to Board	23	8	27	10	8	19	6	15	9	10	18	10	163
Modifications	23	36	37	74	53	42	34	48	31	41	30	15	464
Mods - Violation based	10	17	14	24	13	6	13	10	4	8	8	5	132
Vehicle Issues	6	14	0	0	2	4	3	15	2	13	3	1	63
Landscaping Issues	25	23	19	21	46	11	28	29	8	8	22	5	245
Weeds	1	13	58	20	6	0	0	0	0	0	0	0	98
Maint./Mailbox	10	31	14	3	3	4	1	2	1	4	34	11	118
Paint	6	11	11	10	11	9	4	2	5	11	6	1	87
TC/Recycling	6	19	2	4	16	6	21	16	0	6	8	5	109
Miscellaneous	41	53	40	25	51	24	36	18	19	46	30	18	401
Leasing/Signage	20	21	14	6	22	20	18	13	13	9	11	13	180
<b>Total Cases Opened</b>	<b>185</b>	<b>250</b>	<b>252</b>	<b>196</b>	<b>248</b>	<b>150</b>	<b>164</b>	<b>172</b>	<b>95</b>	<b>158</b>	<b>177</b>	<b>99</b>	<b>2146</b>

<b>Total Cases Closed</b>	<b>155</b>	<b>196</b>	<b>273</b>	<b>273</b>	<b>232</b>	<b>223</b>	<b>212</b>	<b>207</b>	<b>133</b>	<b>220</b>	<b>129</b>	<b>192</b>	<b>2445</b>
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Invoices Sent	23	18	21	25	22	20	17	26	22	27	26	28	275
Monies Collected	\$6,576.00	\$1,517.00	\$3,502.00	\$9,132.50	\$4,232.25	\$19,121.50	\$13,749.00	\$10,035.00	\$16,760.63	\$4,832.50	\$11,432.50	\$3,070.00	\$103,960.88
2019 Budget Income	\$3,000.00	\$3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	\$36,000.00

Properties Abated	0	1	2	0	2	5	1	2	1	5	1	14	
Monies Spent	\$0.00	\$70.52	\$55.00	\$0.00	\$60.00	\$125.00	\$110.00	\$195.00	\$150.00	\$2,483.10	\$208.00	1,556.00	\$5,012.62
Budgeted Expense	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$6,000.00

Leasing Admin Fee	\$1,033.00	\$900.00	\$2,732.00	\$1,240.00	\$2,075.00	\$3,185.00	\$1,900.00	\$2,040.00	\$2,300.00	\$700.00	\$900.00	\$700.00	\$19,705.00
Total Number Leases	167	166	166	169	172	172	171	168	172	174	175	173	173
Admin Lease Fee Invoices	10	14	17	12	13	10	11	14	7	7	9	4	128

Rental Properties	Annandale	Bellingrath	Carillon	Gramercy	Highcroft	Kentmere	Lullwater	Madison	Olmsted	Palisades	Revere	Winterthur	Total
Total Homes	160	26	25	104	254	141	484	121	121	91	71	147	1745
Rental Properties	19	0	0	6	48	2	79	2	11	1	4	1	173
% Rental Properties	11.88%	0.00%	0.00%	5.77%	18.90%	1.42%	16.32%	1.65%	9.09%	1.10%	5.63%	0.68%	9.91%



# **LP HOA Board Report**

## **Activities Director**

- **EVENTS:**

- **Casino Night – January 11, 2020 – COMPLETED**

- Description: This event went great this year. We did not have many people as last year; however, the weather was an issue. We added door prizes/ table prizes. We had 9 tables this year. 4 blackjack, 2 Texas hold'em, craps, roulette table, money wheel. Everyone was happy that we added more Texas hold'em tables. We had about 150 people there. We had wings from Wing Connection they were gone by the end of the night. Everyone enjoyed casino!!
    - Cost: HOA Budgeted: \$3,500
      - TOTAL: \$ 3456.67
      - UNDER: \$43.33

- Up coming events

- Paint and Sip (21+up) ALREADY FULL FOR THIS EVENT (33 PEOPLE)
  - Mardi Gras Party Feb 28<sup>th</sup>
  - St. Patrick Breakfast March 14<sup>th</sup>
  - Bunny Breakfast March 21<sup>st</sup>
  - Eggstravaganza March 21<sup>st</sup>

- **SPORTS**

- Soccer
    - Registration just opened on the 20<sup>th</sup>
    - Registration extended in till Feb 4<sup>th</sup>
    - Games start March 7<sup>th</sup>
  - T-ball
    - Registration just opened on the 20<sup>th</sup>
    - Registration extended in till Feb 4<sup>th</sup>
    - Games start March 8<sup>th</sup>
  - Tennis
    - Event Schedule
      - 2/29- Leap Into Tennis Social
        - · 4-6pm Junior Mixer
        - · 6-9pm Junior Movie Night (Sunset 6:35pm)
        - · 6-9pm 18+ Mixer
        - · Pot Luck Food / BYOB
        - · Goal: 40 people
        - · Free - I think we agreed on this....
      - 3/21- Dry County Minute to Win It - We didn't decide on a time
        - Team social with minute to win it games
        - Maybe a potluck here too
      - 5/15-17- Spring Mixed Tournament- 17th is the rain out day
        - · Add a singles bracket
      - 6/20- Pickleball Mixer / Pool Party- 5-7pm Mixer
        - 7- ? Pool Party (think they are taking this out)
        - We talked about grilling food but not sure this was decided on.
      - 8/26-30- Legacy Park Classic - 30th is the rain date
      - 10/17th- Picktoberfest- Pickleball tournament- 4-8pm
      - 11/23- Thanksguzzle @ Dry County - 7pm- 9pm

On January 17th, the Active Adults club had their first meeting of 2020. And, as usual, it was a rollicking evening because we had not seen many of our members since our Christmas party and so much has happened during that time--a whole year has passed. Now in the new year we have so much to look forward to like our new President, Joe Marbury, who was introduced to our membership by our outgoing President, John Husselman. We are elated that Joe has taken the reigns over from John.

Our theme for this meeting was "Welcome to 2020." Nice way to greet friends and start talking and wondering what this New Year will bring. A lot of speculation. But who knows? Only time will tell. The food was catered by Rafferty's. That's the best way to start the new year--no cooking!

Since this is beginning of a new year, Richie Denton is now collecting dues. Dues remain the same as last year. Any questions see Richie.

However, Joe has a very challenging year ahead of him as we have several vacancies that need to be filled as soon as possible. His first official objective is to fill several vacancies in our club as he announced. First, one of the most important positions is to find a secretary to take monthly minutes of the Board meetings and write an article for the Legacy Park Newsletter. Secondly, we need to find a Food Coordinator. Joe wants the food coordinator to have a committee to help plan our monthly dinner meetings. This individual whether it is male, or female is also responsible for purchasing supplies like coffee, milk, plates, plastic ware, lemonade, tea, etc. In other words, everything that's needed to complete a meal is included in this responsibility plus having people clean up in the kitchen. Now one can see the necessity of having a committee. To date, majority of the time we have had Ruth Husselman, Diana Denton, Chris Babyak and Theresa Kalven on the kitchen detail: washing wine glasses, dishes, cleaning up the kitchen. Then we need some people to help set up the tables and take them down and vacuum the room, so it is neat and ready for the next function or event. Thirdly, Joe would like to have a Social Secretary (a new position), to send out cards for birthdays, get well, etc. for members as well as keeping members involved. Fourth and last, we also need a new Activities Director. Lillian Goulet has had this position for a few years and feels it's time for new leadership. As with this position, the director can decide what and where we go, purchase tickets, etc. This can be any activity the director decides we would be interested in going and gets members to go. Some theater and concert tickets can get discounted rates depending on the number of members going. You can also bring a friend if you so choose. And we all know how much we like dining out; this could be in addition to our monthly meeting.

We have much to look forward to this new and exciting year. Our next meeting is Friday, February 21<sup>st</sup>.

Please take note of our Social Calendar and place these dates on your date calendars for 2020.

February 21 <sup>st</sup>	Friday	6:30 pm	Dinner
March 14 <sup>th</sup>	Saturday	6:30 pm	Dinner
April 17 <sup>th</sup>	Friday	6:30 pm	Dinner
May 13 <sup>th</sup>	Wednesday	6:30 pm	Dinner
June 10 <sup>th</sup>	Wednesday	6:30 pm	Dinner

July 18 <sup>th</sup>	Saturday	6:30 pm	Dinner
August 14 <sup>th</sup>	Friday	6:30 pm	Dinner
September 18 <sup>th</sup>	Friday	6:30 pm	Dinner
October 10 <sup>th</sup>	Saturday	6:30 pm	Dinner
November 14 <sup>th</sup>	Saturday	6:30 pm	Dinner
December 13	Sunday	6:30 pm	Christmas Party



## **Legacy Park Landscape Committee**

### **MEETING AGENDA**

*Meeting Date*

*Meeting Time (Start and Close)*

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#### **Opening**

The meeting was called to order by Melissa Agnes on January 4<sup>th</sup>, 2020 at 9am. The meeting took place at the Legacy Park clubhouse and was a regularly scheduled meeting.

#### **Roll Call**

Melissa Agnes  
Lori Shelly  
Lisa Campbell Harper  
Ron Campbell  
Susan McCloud

#### **Guests**

Danielle Henderson

#### **Reading and Approval of Last Meeting's Agenda**

Last meetings minutes were posted online and there were no objections

#### **Review Business From the Previous Meeting**

- The landscape maintenance contract is still being discussed by board members. Lisa Harper will discuss which elements of contract will be available for the landscape committee to review at the next board planning meeting on January 14, 2020.
- Discussed the status the new front entry project. Danielle Henderson (assistant property manager) said the entrance was not complete. The front entrance still needs lighting, irrigation and a few plants swapped out. The committee voiced concerns over the grading, signage, and a final copy of the plan.
- The landscape committee decided as a group to address the concerns with the front entry with the board at the next planning meeting January 14<sup>th</sup>, 2020.

#### **Discuss New Business**

- The landscape committee was give the task of creating an RFP for 4 landscape projects to be complete in 2020. The projects are redesigning the Kentmere playground, circle flower

bed Infront of the pool house, circle planter in front of neighborhood entrance and the Palisade trail entry.

- The landscape committee would like to break down the projects into 2 RFP's. One will be to source a Landscape architect to design all for projects. The second RFP will be for landscapers to bid on the install. The landscape committee will speak to the board on January 14,2020 to discuss this option.
- Susan McCloud voiced her concerns over the yard of the month signs. Residents are not being made aware their house was chosen, the signs are not being put in the yard and the signs are not being collected in a timely manner. Danielle Henderson was going to speak with the realtor that sponsors the yard of the month to discuss the issues.

### **Presentation for the Meeting**

Danielle Henderson brought a copy of the 2019 project list that was put together by Hutcheson.

### **Agenda for the Next Meeting**

Discuss what the board decided on the January 14, 2020 board meeting.  
Writing RFP for the new projects.

### **Adjournment**

10:30